



# **Notice of Forthcoming Key Decisions**

[This updated version of the Notice supersedes all other versions issued in previous months]

Publication Date: Friday, 6 August 2021



## NOTICE OF FORTHCOMING KEY DECISIONS

The Notice of Forthcoming Key Decisions contains information about all the Key Decisions which the Leader of the Council believes will be taken by the Cabinet\* within the next four months, as far as they are known. The notice is reviewed monthly and rolled forward for each subsequent four-month period. Each notice supersedes the previous one and will be published at least 28 clear days before Key Decisions are due to be made. Some Key Decisions taken by the Cabinet require referral to the full Council.

The definition of a Key Decision as outlined in the Constitution is any executive (i.e. Cabinet) decision that:

- Results in the Council incurring expenditure which is, or savings which are, significant (£200,000 or more) having regard to the Council's budget for the service or function to which the budget relates;
- Is significant in terms of its effects on communities living or working in an area comprising two or more wards in the District; or
- Has a particularly significant impact on any community as experiencing social exclusion or discrimination, whether geography or interest defines that community and even if that community is only located in one ward in the area of the local authority.

The Notice of Forthcoming Decisions has been prepared by the Leader in consultation with the Chief Executive and the Directors and also includes:

- Any executive decisions made in the course of developing or formulating proposals to the full Council to approve or adopt the Policy Framework or Budget. This includes decisions made to propose draft policies for the purpose of consultation; or
- Any executive decision relating to a significant amendment of the Council's Policy Framework or Budget (which is reserved in the Council's Constitution for determination by full Council on a recommendation from the Cabinet).

The Notice of Forthcoming Key Decisions is available for inspection by the public at the Council's offices and at all area offices and libraries in the District, and on the Council's website at [www.dover.gov.uk](http://www.dover.gov.uk). Subject to any prohibition or restriction on their disclosure, copies of, or extracts from, documents submitted to the decision-maker in relation to the decision may be requested from the address given below. In addition, the public may submit other documents relevant to the decision to the same address.

Democratic Services Section  
Council Offices  
White Cliffs Business Park  
Whitfield  
Dover  
Kent CT16 3PJ  
Telephone: 01304 872305  
E-mail: [democraticservices@dover.gov.uk](mailto:democraticservices@dover.gov.uk)

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\* This includes the Cabinet, a committee of the Cabinet, individual members of the Cabinet, officers, area committees or under joint arrangements.

The Cabinet comprises the following elected Members:

Councillor T J Bartlett	Leader of the Council
Councillor O C de R Richardson	Deputy Leader & Portfolio Holder for Community and Corporate Property
Councillor C A Vinson	Portfolio Holder for Finance, Governance, Digital and Climate Change
Councillor D P Murphy	Portfolio Holder for Social Housing and Port Health
Councillor N S Kenton	Portfolio Holder for Planning and Environment
Councillor M Bates	Portfolio Holder for Transport, Licensing and Regulatory Services

## Notice of Forthcoming Key Decisions which will be made on behalf of the Council

Key Decisions 2021/22	Item	Date of meeting at which decision will be taken by Cabinet (unless specified otherwise)	Head of Service	Portfolio Holder
1	Property Acquisitions	Ongoing (decisions to be taken by Portfolio Holder for Finance and Governance or Strategic Director (Corporate Resources))	Head of Finance & Investment	Finance, Governance, Digital & Climate Change
2	To inform Cabinet of inherited issues concerning contract management that relate to housing stock and seek authorisation to amend certain contracts.	November 2021	Head of Assets & Building Control	Social Housing & Port Health
3	Approval of projects to purchase and develop properties for use as affordable housing	Ongoing (decisions to be taken by Strategic Director (Corporate Resources) in consultation with Portfolio Holder for Housing and Health)	Head of Finance & Investment	Finance, Governance, Digital & Climate Change
4	Revision of Housing Assistance Policy	7 June 2021	Head of Regulatory Services	Housing & Health
5	Hackney Carriage and Private Hire Licensing Policy 2016-21 Review	6 December 2021	Head of Regulatory Services	Transport, Licensing & Regulatory Services
6	Cable Car Project Update	To be confirmed	Head of Inward Investment	Leader
7	Approval to accept Future High Street Fund award from Ministry of Housing Communities and Local Government	Special Cabinet 19 July 2021	Head of Inward Investment	Leader
8	Dover Economic Growth Strategy	To be confirmed	Head of Inward Investment	Leader
9	Development at Bench Street	6 September 2021	Head of Inward Investment	Leader
10	To award the contract for a heating, electric and water safety management contract for the DDC housing stock.	5 July 2021	Head of Assets & Building Control	Social Housing & Port Health
11	To update Cabinet on progress in the Market Square renovation project, seek approval to appoint a contractor and propose an approach to placemaking event delivery.	Special Cabinet 19 July 2021	Head of Inward Investment	Leader
12	To approve the draft Dover District Council Tenancy Strategy and Tenancy Management Policy and agree that the process of statutory consultation for both be started.	5 July 2021	Head of Housing	Social Housing & Port Health

Key Decisions 2021/22	Item	Date of meeting at which decision will be taken by Cabinet (unless specified otherwise)	Head of Service	Portfolio Holder
13	Re-development of Stembrook Car Park and former Co-Op building, Dover	6 September 2021	Head of Assets & Building Control	Community & Corporate Property
14	Decision to 'make' the Ash Neighbourhood Development Plan 2018 – 2037	6 September 2021 (Cabinet) 15 September 2021 (Council)	Head of Planning, Regeneration and Development	Planning & Environment
15	Public Sector Decarbonisation Fund Project	August 2021 (Decision between meetings)	Head of Assets & Building Control	Community & Corporate Property
16	Award of contract for provision of new museum store.	August 2021 (decision to be taken by Strategic Director (Operations & Commercial) and Portfolio Holder for Social Housing & Port Health	Head of Assets & Building Control	Community & Corporate Property
17	To seek approval to award the Highway Works for the Sandwich Guildhall Square Project	6 September 2021	Head of Assets & Building Control	Community & Corporate Property
18	To seek approval for appointment of a contractor and update Cabinet on revenue implications for the Market Square renovation project.	4 October 2021	Head of Inward Investment	Community & Corporate Property
19	To award the contract for External Decoration and Associated Repairs to DDC's housing stock.	6 September 2021	Head of Assets & Building Control	Community & Corporate Property

- Note: (1) Key Decisions which are shaded have already been taken and do not appear in this updated version of the Notice of Forthcoming Key Decisions.
- (2) The Council's Corporate Management Team reserves the right to vary the dates set for consultation deadline(s) and for the submission of reports to Cabinet and Council in respect of Key Decisions included within this version of the notice. Members of the public can find out whether any alterations have been made by looking at the Council's website ([www.dover.gov.uk](http://www.dover.gov.uk)).

COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
<b>(1) Topic (one sentence description of the decision being sought)</b> <b>(2) Who will take Decision</b> <b>(3) Give Date or Period within which Decision is to be taken</b> <b>(4) Directorate Contact</b> ☒ ☎	<b>(5) Principal Groups/Organisations to be consulted before decision is made</b> <b>(6) Method of Consultation</b>	<b>(7) Name of person(s) to whom representations can be made</b> ☒ ☎ <b>(8) When should they be made by (closing date)</b>	<b>(9) List background documents submitted to Cabinet/Cabinet Member(s) in respect of the Decision. Is this information unrestricted or exempt</b> <b>(10) Date first entered in Notice</b>
KEY 1/21/22  (1) Property Acquisitions  (2) Councillor Chris Vinson, Portfolio Holder for Finance, Governance and Digital or Strategic Director (Corporate Resources)  (3) Ongoing (decisions to be taken by Portfolio Holder for Finance, Governance and Digital or Strategic Director (Corporate Resources))  (4) Mike Davis, Strategic Director (Corporate Resources); Tel: 01304 872107	(5) Residential and Commercial Investment Project Advisory Groups  (6) Meetings as required by the Portfolio Holder	(7) Mike Davis, Strategic Director (Corporate Resources); Tel: 01304 872107  (8) Ongoing	(9) Reports to Portfolio Holder/Strategic Director. The information will be restricted as it relates to the financial or business affairs of any particular person (including the Council)  (10) 6 January 2017
<b>Brief Details of Item:</b> (Please provide information about the contents of this item and the reason for decision.)  On 30 November 2016 the Council approved a Property Investment Strategy. This notice relates to decisions to be taken to acquire properties in pursuance of the adopted Strategy.			
<b>Deadline for Item:</b> (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)  Ongoing – This relates to an ongoing programme.			

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KEY 2/21/22  (1) To inform Cabinet of inherited issues concerning contract management that relate to housing stock and seek authorisation to amend certain contracts.  (2) Cabinet  (3) November 2021  (4) Martin Leggatt – Head of Assets and Building Control 01304 872455/ 07740 560903 <a href="mailto:Martin.leggatt@dover.gov.uk">Martin.leggatt@dover.gov.uk</a>	(5) CMT/Portfolio Holder  (6) n/a	(7) Martin Leggatt – Head of Assets and Building Control 01304 872455/ 07740 560903 <a href="mailto:Martin.leggatt@dover.gov.uk">Martin.leggatt@dover.gov.uk</a>  (8) 16 March 2021	(9) Draft Cabinet report to be submitted in accordance with governance rules/procedures  (10) Exempt  (11) 12 March 2021
<b>Brief Details of Item:</b> (Please provide information about the contents of this item and the reason for decision.)  When the housing service transferred to the direct control of Dover District Council it emerged that the contract management processes used by East Kent Housing had broken down as had the information systems that supported them. The result has been that the expected governance supporting contractual decisions does not currently exist and this report seeks to address those governance issues, albeit retrospectively.			
<b>Deadline for Item:</b> (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)  This report seeks to regularise a situation that Dover District Council inherited in October 2020 and hence there is no forthcoming deadline. The report is being brought forward at the earliest practicable opportunity.			



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<p>KEY 3/21/22</p> <p>(1) Approval of projects to purchase and develop properties for use as affordable housing.</p> <p>(2) Mike Davis – Strategic Director (Corporate Resources) in consultation with the Portfolio Holder for Housing and Health</p> <p>(3) Ongoing (decisions to be taken by Strategic Director (Corporate Resources) in consultation with Portfolio Holder for Housing and Health.)</p> <p>(4) Rachel Collins, Housing Development Manager <a href="mailto:Rachel.collins@dover.gov.uk">Rachel.collins@dover.gov.uk</a> 01304 872254</p>	<p>(5) None</p> <p>(6) NA</p>	<p>(7) Rachel Collins, Housing Development Manager Rachel.collins@dover.gov.uk 01304 872254</p> <p>(8) Ongoing</p>	<p>(9) Affordable Housing Delivery report (Cabinet 7 September 2020) and ongoing reports to Strategic Director/Portfolio Holder.</p> <p>(10) Exempt</p> <p>(11) 12 March 2021</p>
<b>Brief Details of Item:</b> (Please provide information about the contents of this item and the reason for decision.) This is a Delegated Decision. Cabinet decision taken 7th September 2020 for the approval of projects to purchase and develop new affordable housing in the Dover District by the Council for local residents.			
<b>Deadline for Item:</b> (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.) Ongoing			

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KEY 5/21/22  (1) Hackney Carriage and Private Hire Licensing Policy 2016-21 Review  (2) Cabinet  (3) 6 December 2021  (4) Rebecca Pordage – Licensing Manager <a href="mailto:Rebecca.pordage@dover.gov.uk">Rebecca.pordage@dover.gov.uk</a> 01304 872279	(5) N/A  (6) N/A	(7) Rebecca Pordage – Licensing Manager <a href="mailto:Rebecca.pordage@dover.gov.uk">Rebecca.pordage@dover.gov.uk</a> 01304 872279  (8) N/A	(9) None  (10) Unrestricted  (11) 9 April 2021
<b>Brief Details of Item:</b> (Please provide information about the contents of this item and the reason for decision.)  The Hackney Carriage and Private Hire Licensing Policy 2016-21 is due for review. The report will seek authority from Cabinet to commence a period of formal public consultation.			
<b>Deadline for Item:</b> (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)  May 2021 – policy due for review.			

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KEY 6/21/22  (1) Cable Car Project Update.  Should the Council, in partnership with English Heritage, progress development of detailed designs for a cable car?  (2) Cabinet  (3) To be confirmed  (4) Emma-Jane Allen, Strategic Delivery Manager (Infrastructure) <a href="mailto:emma.allen@dover.gov.uk">emma.allen@dover.gov.uk</a> 07780670076	(5) English Heritage, Historic England, Highways England  (6) MS Teams meetings, emails, telephone calls	(7) Emma-Jane Allen, Strategic Delivery Manager (Infrastructure) <a href="mailto:emma.allen@dover.gov.uk">emma.allen@dover.gov.uk</a> 07780670076  (8) 23 April 2021	(9) Report to Cabinet December 2020  (10) Exempt  (11) 9 April 2021
<b>Brief Details of Item:</b> (Please provide information about the contents of this item and the reason for decision.)  In December 2020 Cabinet considered a feasibility appraisal of a cable car between Dover Town Centre and Dover Castle, which identified that such a project could be financially viable provided the Council worked in partnership with English Heritage. The two organisations entered into a memorandum of understanding and have worked in partnership to develop an approach to governance, strategic definition, procurement and similar matters. The report will provide an update on development of the Council's relationship with English Heritage and Cabinet will be requested to consider whether to progress the project further by procuring a consultant team to begin developing detailed designs.			
<b>Deadline for Item:</b> (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)  A decision is required to maintain project momentum and to meet timescales agreed with English Heritage.			

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KEY 8/21/22  (1) Dover Economic Growth Strategy  (2) Cabinet  (3) To be confirmed  (4) Tim Ingleton, Head of Inward Investment and Tourism; Tel – 07740 560931	(5) Consultation has been undertaken in line with the Local Plan Reg 18 Consultation  (6) As above.	(7) Tim Ingleton, Head of Inward Investment and Tourism; email: <a href="mailto:tim.ingleton@dover.gov.uk">tim.ingleton@dover.gov.uk</a> ; Tel - 07740 560931  (8) Ongoing	(9) Dover Economic Growth Strategy and representations received thereto  (10) Unrestricted  (11) 7 May 2021
<b>Brief Details of Item:</b> (Please provide information about the contents of this item and the reason for decision.)  A Consultation Draft Economic Strategy has been developed and has been subject to consultation aligned to the Consultation on the Local Plan. This item considers a report to Cabinet to agree and adopt the Dover Economic Strategy.			
<b>Deadline for Item:</b> (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)  A Decision is required to help inform the Local Plan process and to assist with future funding bids, inward investment leads, marketing and promotional opportunities across the district.			

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KEY 9/21/22  (1) Development at Bench Street  (2) Cabinet  (3) 6 September 2021  (4) Dave Robinson, Growth and Business Development <a href="mailto:dave.robinson@dover.gov.uk">dave.robinson@dover.gov.uk</a> (01304) 872121	(5) N/A  (6) N/A	(7) Dave Robinson, Growth and Business Development <a href="mailto:Dave.robinson@dover.gov.uk">Dave.robinson@dover.gov.uk</a> (01304) 872121  (8) 30 June 2021	(9) Report on development proposals and associated land/property transactions  (10) Restricted  (11) 4 June 2021
<b>Brief Details of Item:</b> (Please provide information about the contents of this item and the reason for decision.)  The Council is reviewing proposals for development opportunities at Bench Street, Dover and this report will provide options for progressing the site which may incorporate land in the Council's ownership.			
<b>Deadline for Item:</b> (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)  Operational.			

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KEY 13/21/22  (1) Re-development of Stembrook Car Park and former Co-Op building, Dover  (2) Cabinet  (3) 6 September 2021  (4) Dave Robinson (01304) 872121 Dave.robinson@dover.gov.uk	(5) N/A  (6) N/A	(7) <a href="mailto:Dave.robinson@dover.gov.uk">Dave.robinson@dover.gov.uk</a> (01304) 872121  (8) 21 August 2021	(9) Report on development proposals and associated land/property transactions  (10) Restricted  (11) 6 August 2021
<b>Brief Details of Item:</b> (Please provide information about the contents of this item and the reason for decision.)  A proposal has been submitted to the Council for the redevelopment of this site. This requires a decision to approve the proposals and related financial matters.			
<b>Deadline for Item:</b> (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)  Operational – comments by 21 August 2021			

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KEY 14/21/22  (1) Decision to 'make' the Ash Neighbourhood Development Plan 2018-2037  (2) Cabinet and Council  (3) Cabinet 6 September 2021 Council 15 September 2021  (4) Stuart Watson, Senior Policy Planner <a href="mailto:stuart.watson@dover.gov.uk">stuart.watson@dover.gov.uk</a> 01304 872058	(5) N/A  (6) N/A	(7) N/A  (8) N/A	(9) Ash Neighbourhood Development Plan 2018-2037.  (10) Unrestricted  (11) 6 August 2021
<b>Brief Details of Item:</b>  The Ash Neighbourhood Development Plan 2018-2037 underwent independent examination between February and May 2021. The Examiner concluded that, subject to the modifications set out in his report, the Plan meets the basic conditions and other legal requirements, and that the Plan should proceed to referendum. On the 1 June 2021 Ash Parish Council formally submitted the referendum version of the Plan incorporating the Examiners modifications and on the 8 June 2021 the Council issued a decision to send the Plan to referendum, with the referendum being held on 22 July 2021.  Should the majority (greater than 50%) in the referendum, vote for Dover District Council to use the Ash Neighbourhood Development Plan to help it decide planning applications in the neighbourhood area, then the Council must make the Plan.			
<b>Deadline for Item:</b>  The Neighbourhood Planning (General) and Development Management (Amendment) Regulations 2016 sets out the statutory requirement for the Council to 'make' Ash Neighbourhood Development Plan within 8 weeks from the day after the referendum. This means that if the Ash Neighbourhood Development Plan referendum is successful, then the Council must make the Plan by the 17 September 2021.			

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KEY 15/21/22  (1) Public Sector Decarbonisation Fund Project.  (2) Leader  (3) August 2021 - Decision between meetings  (4) Martin Leggatt 01304 872455/ 07740 560903 <a href="mailto:Martin.leggatt@dover.gov.uk">Martin.leggatt@dover.gov.uk</a>	(5) CMT/portfolio holder  (6) n/a	(7) Martin Leggatt 01304 872455 / 07740 560903 <a href="mailto:martin.leggatt@dover.gov.uk">martin.leggatt@dover.gov.uk</a>  (8) 5 August 2021	(9) Cabinet style report to be submitted in accordance with governance rules/procedures  (10) Exempt  (11) 6 August 2021

**Brief Details of Item:**

(Please provide information about the contents of this item and the reason for decision.)

Following a successful Low Carbon Skills Fund bid in late 2020, a consultant specialising in carbon reduction technologies assisted Dover District Council to put together a bid for the Public Sector Decarbonisation Fund, administered by Salix on behalf of the Department for Business Energy and Industrial Strategy. The bid comprised a suite of works to significantly reduce carbon emissions at the Whitfield Offices and Dover Museum. On 15<sup>th</sup> February the award of £830k was announced. The design team were appointed in March 2021 and early engagement with the preferred contractor commenced in May 2021. Both the design and negotiations have progressed to the point where the formal tender submission will take place in mid-July and, after evaluation, it is expected the Council will be in a position to award the contract in early August.

This report will consider the tender proposals and will seek approval to progress with the project. Whilst the Department for Business Energy & Industrial Strategy have extended the deadline for completion of the project the deadline is still extremely and would be compromised if the decision to award is delayed until the September cabinet meeting.



**Deadline for Item:**

(Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)

The timeline for decision making is driven by the extremely tight delivery timetable of the PSDF and precludes any delay in appointing the contractor beyond August.

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KEY 16/21/22  (1) Award of contract for provision of new museum store.  (2) Strategic Director (Operations & Commercial) & Portfolio Holder for Social Housing and Port Health  (3) August 2021  (4) Martin Leggatt 01304 872455/ 07740 560903 <a href="mailto:Martin.leggatt@doover.gov.uk">Martin.leggatt@doover.gov.uk</a>	(5) CMT/portfolio holder  (6) n/a	(7) Martin Leggatt  (8) 3 August 2021	(9) Cabinet style report to be submitted in accordance with governance rules/procedures  (10) Exempt  (11) 6 August 2021

**Brief Details of Item:**

(Please provide information about the contents of this item and the reason for decision.)

The Maison Dieu HLF project includes a new entrance at the lower ground floor, needed to increase accessibility to the building. The new entrance and toilet facilities will occupy the space which is currently the museum store. Thus the store needs to be relocated.

Following identification of the DDC owned units at Whitfield Court being a suitable alternative location for the museum store, the design has been completed and the work tendered. The cabinet style report will seek approval to proceed to the construction phase and to award the tender. This is a delegated decision authorised by cabinet when the project was first approved.

**Deadline for Item:**

(Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)

The time-line for decision making is driven by the Maison Dieu NHLF project, which currently will see a start on site in April 2022. This decision needs to be taken in August 2021, in order to enable the delivery of construction work for the new museum store that allows time to ensure the new store is completed, and the artefacts moved, before the current museum store needs to be vacated.

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KEY 17/21/22  (1) To seek approval to award the Highway Works for the Sandwich Guildhall Square Project.  (2) Cabinet  (3) 6 September 2021  (4) David Parish, Principal Design Services Officer <a href="mailto:david.parish@dover.gov.uk">david.parish@dover.gov.uk</a> 01304 872433	(5) Property Services (Assets & Building Control), Portfolio Holder and Stakeholders; DDC, STC, KCC  (6) Meetings, e-mails	(7) David Parish, Principal Design Services Officer <a href="mailto:david.parish@dover.gov.uk">david.parish@dover.gov.uk</a> 01304 872433  (8) August 2021	(9) Report to Cabinet 5 October 2020.  (10) Exempt  (11) 6 August 2021
<b>Brief Details of Item:</b> (Please provide information about the contents of this item and the reason for decision.)  This work forms part of the Sandwich Guildhall Square project (reported to Cabinet 5th October 2020). A decision is required to allow the highway works tender to be accepted and the works to be undertaken. The Highway Works will be completed using DDCs Partnership Agreement with KCC and Amey plc which allows us to undertake Highway Works through KCCs Highway Term Maintenance Contract 2011.			
<b>Deadline for Item:</b> (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)  Decision is required at Cabinet on 6 <sup>th</sup> September to enable the roadwork element of the project to commence and complete in advance of Christmas 2021.			

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<p>KEY 18/21/22</p> <p>(1) To seek approval for appointment of a contractor and update Cabinet on revenue implications for the Market Square renovation project.</p> <p>(2) Cabinet</p> <p>(3) 4<sup>th</sup> October 2021</p> <p>(4) Jennifer Coller &amp; Emma-Jane Allen, <a href="mailto:Jennifer.coller@Dover.gov.uk">Jennifer.coller@Dover.gov.uk</a> <a href="mailto:emma.allen@dover.gov.uk">emma.allen@dover.gov.uk</a> 07780 670076</p>	<p>(5) Kent County Council, Dover Town Council, community groups, local businesses and residents</p> <p>(6) Formal TRO consultation, presentations at JTAB and Dover Town Council, virtual workshops, partnership working with Dover Town Team, Council web site and social media updates</p>	<p>(7) Jennifer Coller &amp; Emma-Jane Allen, <a href="mailto:Jennifer.coller@Dover.gov.uk">Jennifer.coller@Dover.gov.uk</a> <a href="mailto:emma.allen@dover.gov.uk">emma.allen@dover.gov.uk</a> 07780 670076</p> <p>(8) 15<sup>th</sup> September 2021</p>	<p>(9) Reports to Cabinet December 2019 and July 2021</p> <p>(10) Exempt</p> <p>(11) 6 August 2021</p>
<p><b>Brief Details of Item:</b> (Please provide information about the contents of this item and the reason for decision.)</p> <p>In December 2019 Cabinet decided to act as accountable body on behalf of Dover Town Team Ltd for a grant of £2.4m from the Ministry of Housing Communities and Local Government Coastal Community Fund, which was awarded to improve access and public realm at Dover's Market Square. At that time Cabinet also approved expenditure of £500k as match funding. The Council then worked with partners and stakeholders to develop a deliverable design that met the aspirations of all parties. In July 2021 Cabinet approved a total budget of £3.6m, subject to seeking contributions from project partners. This report will identify a preferred contractor, set out the proposed contract sum and update members on the responses received from project partners regarding financial contributions. Permission will be sought to appoint a contractor for delivery of the works. The report will also discuss maintenance liabilities arising from the project.</p>			
<p><b>Deadline for Item:</b> (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)</p> <p>The preferred bid was received in June 2021; if appointment is not completed in a timely manner it will no longer be valid and it would be necessary to run a second procurement process.</p>			

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KEY 19/21/22  (1) To award the contract for External Decorations and Associated Repairs to DDC's housing stock  (2) Cabinet  (3) 6 September 2021  (4) Operations and Commercial Frank Thompson, Asset Manager 01304 872237, <a href="mailto:frank.thompson@dover.gov.uk">frank.thompson@dover.gov.uk</a>	(5) Portfolio Holder for Health and Housing  (6) Email	(7) Frank Thompson 01304 872237 <a href="mailto:Frank.thompson@dover.gov.uk">Frank.thompson@dover.gov.uk</a>  (8) 5 <sup>th</sup> August 2021	(9) No background information.  (10) Exempt  (11) 6 August 2021
<b>Brief Details of Item:</b>  The Council own approximately 4300 dwellings of which many are long overdue external repairs and decoration. A 6-year external decoration and associated repairs contract has been tendered by the South East Consortium (SEC) using their framework ensuring compliance with the Public Contract Regulations 2015 and the Councils Contract Standing. Tenderers have been assessed for their commercial, technical and financial competency and the tenders evaluated for price and quality.  It is therefore necessary to consider the tenders submitted for a 6-year external decoration and associated repairs contract and award the contract to the best value tenderer.			
<b>Deadline for Item:</b> (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)  It is necessary to award this contract as soon as practicable so that surveys and works can commence in 2021.			